



# MISSION HILLS CHURCH

REAL. MESSY. NEW.

## MIDDLE SCHOOL ASSOCIATE DIRECTOR (FEMALE)

**Department :** Ministry Environments

**Direct Report :** Middle School Pastor

**Position :** Full-time | 40 hours per week

### PURPOSE OF POSITION:

To work alongside the Middle School Pastor and provide personnel support and assistance to the programming of small groups and the Middle School ministry as a whole.

### WHAT YOU'LL NEED:

- Education and/or experience that have prepared you for this role
- Commitment to our purpose: we exist because God loves the world and wants them to know it (John 3:16)
- Commitment to our mission: we help people become like Jesus and join him on mission. (Mat 28:19-20)
- Commitment to our vision: we're working towards reaching everyone on the Front Range of Colorado with the good news of Jesus
- Commitment to our core values: we're a crazy generous, daringly creative, intentionally improving, Bible-driven, kingdom-minded, tribe
- Agreement with our doctrinal statement (nothing radical here, we're a Bible-driven church that's part of Converge Worldwide)
- Models a life of initiative and care for other people
- A passion to work with middle school students and their families
- Ability to manage a large Serve team of leaders
- Possesses characteristics of humility, teachability, a team player, servant's heart, and active learner who is flexible
- Possesses organizational and communication skills
- Ability to design creative communication pieces and work with the Communications department to produce the material

### WHAT YOU'LL DO:

- Assist in the evangelism, discipleship, and ministry to middle school students (female students specifically)
- Regularly attend church at Mission Hills
- Maintain regular presence in the schools and community
- Be heavily involved in overseeing the Student Serve team
- Be present at camps and international mission trips
- Oversee female Serve team members to recruit, encourage, support, and train
- Develop a Serve team of coaches to encourage, support, and train small group leaders
- Oversee the middle school female small groups
- Regularly meet with female small groups, parents, and Serve team for ministry care
- Assist in the creation of small group curriculum in conjunction with mid-week teaching
- Partner in the planning and executing of the weekly programs, outreach events, camps and other ministry opportunities
- Initiate strong communication with the students and parents in the ministry
- Assist in small group activities and events
- Partner with Next Gen staff when needed
- Work closely with the Kids staff to provide a smooth transition into the Middle School ministry
- Work closely with the High School staff to provide smooth transition into the High School ministry
- Meet regularly with the Middle School Pastor to pursue ongoing spiritual and professional growth opportunities

### COMPENSATION:

We take good care of our people. The anticipated salary for this role is \$50,000 - \$65,000 with full benefits provided in addition to the salary.